

## The Small Print

1. The 2012/3 Intern programme will run for about ten months from early September 2012.
2. Interns come to Upton Vale as volunteers rather than employees and the relationship between the church and the intern is one of mutual trust rather than contract.
3. Interns will not be charged for the Internship nor will they receive financial support from Upton Vale. If an Intern needs to move into the area to take part in the programme, the church will try to provide accommodation which may be in lodgings or a shared house at no cost to the Intern.
4. Interns will normally be expected to support themselves from part time employment and if not an EC resident will therefore need to be in possession of any necessary work permits before submitting an application. International applicants will not be considered if relying on a student visa to remain in the UK.
5. The Intern will be responsible for finding their own employment in the area. The church will work with the intern to fit the church work around the employment except that the intern is required to keep Sunday free of employment commitments to work in the church.
6. Interns will be expected to live within easy travelling distance from the church.
7. Interns will be expected to be fully committed to Upton Vale for the duration of the Internship which will include regular attendance at Sunday Services.
8. If the Intern is married they must have the full support of their spouse. If the Intern is single they are encouraged to remain single for the duration of the Internship.
9. The church work will involve varied daytime, evening and weekend hours.
10. Interns will be allowed 17 days holiday (or equivalent hours) during their Internship plus Public Holidays and the period between Christmas and New Year (27, 28, and 31 December).
11. Interns are expected to work hard and share our commitment to the biblical principle of servant leadership.
12. We publish a volunteer handbook which describes the way you can expect to be treated during your Internship and the way we will expect you to behave.
13. On completion of the Internship there will be a formal review and the church will provide the Intern with a reference letter describing the work they have undertaken and the skills and experience acquired.